

Portland Youth Council: PARTICIPANT CONSENT AND INFORMATION FORM



Atlantic Academy Portland
an Aspirations Academy



DATA PROTECTION – This form will provide information about your child for the Portland Youth Council project. It will be used by Portland Town Council and the wider planning group (Atlantic Academy, The Drop In and ICA) to register your child for relevant workshops and ensure we have the information we need to provide any additional support requirements and to keep them safe whilst in our care.

The data you provide will be stored securely and in line with current UK GDPR. It will be kept only for as long as it is required (e.g. for any queries that might arise throughout the lifetime of the project or beyond). For further information, see ICA's GDPR policy at: <https://islandcommunityaction.org/policies>.

Please keep this top section for your own information. **Detach and return the bottom section to ICA's office, by 30th September 2022, or email a signed copy to: office@islandcommunityaction.org.uk.**

Project	Portland Youth Council
Timeline	Application window: 16 th to 30 th September 2022 Candidate support and training: 3 rd to 20 th October 2022 Voting: 21 st October 2022 Successful candidates informed: 31 st October 2022
Additional details:	ICA takes no responsibility for personal equipment, clothing or effects. Neither does ICA provide automatic insurance to cover the loss or damage of such items.
Organiser contact details:	Georgina Bolt or Katy Pascoe via: 07368 610053 / 01305 823789 or via: office@islandcommunityaction.org.uk



Child's name:		D.o.B:	
Emergency contact's name:		Contact number:	
Address:			
Doctor's name:		Contact number:	
Details of any medications currently being taken:			
Details of any disabilities, medical conditions, allergies or additional needs:			
I give consent for my child's photograph to be taken and used for publicity and evaluation purposes (please tick):	Yes	No	
I give consent for my child's personal details to be kept on record by Portland Town Council and the wider planning group (data will be managed in line with UK GDPR guidelines – treated as confidential and not shared externally without consent)	Yes	No	
I give consent for my child to participate in all Youth Council related activities, prior to and, if successful, during the year of office. This includes transportation, where and when required, and one-to-one supervisions.	Yes	No	
NB: All staff, volunteers and external facilitators / trainers will be DBS checked. Where required, a Safeguarding Level 3 – Designated Lead training officer will be present. Relevant insurances will be in place. Some participating organisations may have additional sign-up requirements. (please tick):	Yes	No	
Signed:		Date:	
Relationship to child:			